

Performance Assessment Annexa Professional Staffing

AGENCY Employee: _____

Annexa Professional Staffing strives to provide excellent customer service and to assure the delivery of safe, quality patient care by our healthcare professional. To comply with Joint Commission standards, it is important that you assess the performance and competency of the staff that we provide. We thank you in advance for your assistance.

Please fax to Annexa office at **1-866-503-4090**

	Standard Met	Standard Not Met	Needs Improvement	Did Not Observe
Performance Indicator – Indicate one rating for each item with an “X”				
Demonstrates knowledge and skills to complete assignment				
Seeks clarification regarding assignment as needed				
Communicates and works effectively with others				
Manages time effectively				
Demonstrates level of productivity appropriate for assignment				
Reports summary of completed duties to appropriate staff prior to departure for assignment				
Accepts supervising and direction				
Consistently follows organizations policies and procedures				
Clinical Performance Indicators (if applicable) - Indicate one rating for each item with an “X”				
Provides necessary assessment and provides documentation				
Prioritizes and performs tasks based on patient needs				
Performs patient care according to established policies & protocol				
Demonstrates awareness to patient safety and comfort				
Provides patient/family education as appropriate				
Demonstrates knowledge and competence necessary to provide age specific care				
Evaluates and communicates patients response to interventions				
Practices within defined standards of practice for profession				
Age of Population Being Served – Select all appropriate items with an “X”				
<div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <input type="checkbox"/> Infant (birth-1 year) <input type="checkbox"/> Toddler (1-3 years) <input type="checkbox"/> Pre-school (3-6 years) </div> <div style="width: 30%;"> <input type="checkbox"/> School Age (6-12 years) <input type="checkbox"/> Adolescent (12-18 years) <input type="checkbox"/> Young Adult (18-30 years) </div> <div style="width: 30%;"> <input type="checkbox"/> Mature Adult (30-60 years) <input type="checkbox"/> Elderly (> 60 years) </div> </div>				

Comments: _____

Signature/Title

Organization/Unit

Date